

## SHELTER COVE BUILDING REQUEST

**REQUESTOR:** \_\_\_\_\_

Requestor's: address \_\_\_\_\_

Phone # \_\_\_\_\_ Mobile: \_\_\_\_\_

**Date of Request:** \_\_\_\_\_ **Section:** \_\_\_\_\_ **Lot(s):** \_\_\_\_\_

**Type of building:** \_\_\_\_\_ **\* Sq. footage:** \_\_\_\_\_

*\* Square footage is of living area (when measured to exterior walls); attached garages, carports or porches are not included.*

**DESCRIPTION OF BUILDING:** \_\_\_\_\_ **New Build** \_\_\_\_\_ **Fence** \_\_\_\_\_ **Shed** \_\_\_\_\_ **Other** \_\_\_\_\_

Foundation type: (Pier & Beam) \_\_\_\_\_ (Concrete) \_\_\_\_\_ (if other explain) \_\_\_\_\_

Exterior Walls: \_\_\_\_\_ Roof Type/Material : \_\_\_\_\_

Comments: \_\_\_\_\_

**Note:** Survey, plans and drawings must be submitted with this request and must include plot plan to ensure easements are adhered to. Property must be clearly marked.

**REQUEST MUST BE APPROVED PRIOR TO ANY WORK COMMENCING**

**Est. Start Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_

I understand the ACC will respond to this Architectural Request with 30 (thirty) days after receipt as set forth in the Deed Restrictions. A response for additional information may extend the time period for approval, and **I agree not to start any improvements or additions prior to written approval.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

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REQUEST REVIEWED BY:

Printed Name:

Signature:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A copy of this document must be posted or easily attainable (within 5 minutes) while the building is taking place.